

Rödl & Partner

Creating freedom

Business Process
Outsourcing (BPO)



Rödl & Partner

“Business Process Outsourcing allows you to focus on your core business and increase your efficiency. We take on the management of your business processes to give you the freedom you need to achieve business success.”

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Business Process Outsourcing (BPO)

In our globalized business world today, companies increasingly decide to focus on their core business activities and outsource the administrative and other back-office operations to independent professionals.

Business process outsourcing is an integral part of the services offered by Rödl & Partner in the Czech Republic. Our advisors have the experience and expertise in accounting, reporting, budget planning and economic forecast both in their professional capacity and from the pursuit of their own business. Our advisors cooperate on large international projects and in addition to their native Czech, they also communicate in English, German and some even in Russian.

In the provision of our advisory services, we rely on synergies permitted by the close cooperation with other departments of our firm.

Our BPO services

FINANCIAL ACCOUNTING AND ACCOUNTING ADVISORY

- Comprehensive accounting services in accordance with Czech national accounting standards using our accounting software
- Comprehensive financial accounting services provided via the client's SAP software through a remote access by our accounting experts
- Preparation of annual, quarterly or monthly financial statements in accordance with Czech national accounting standard
- Representing the clients during audit of financial statements
- Preparation and filing of VAT returns and associated reports and statements
- Drafting of internal accounting guidelines
- Accounting advisory under Czech accounting standards
- Advisory and assistance in setting up the client's SAP software in the Czech accounting and legislative environment

PREPARATION OF FINANCIAL STATEMENTS UNDER LOCAL AND INTERNATIONAL STANDARDS

- Preparation of annual, quarterly or monthly financial statements under International Financial Reporting Standards (IFRS)
- Preparation of annual, quarterly or monthly financial statements under German accounting standards (German GAAP), American accounting standards (US GAAP) or the accounting standards of the United Kingdom (UK GAAP)
- Representing the client in the audit of the Group's financial statements
- Mapping of Czech accounts to the accounting chart of the Group's financial statements / reporting package
- Preparation of the statement of the differences between the Czech and Group's financial statements (for the confirmation of the equity balance)
- Accounting advisory under IFRS, German GAAP, US GAAP and UK GAAP

MODELLING OF FUTURE FINANCIAL STATEMENTS AND CASH-FLOWS

- Preparation of cash-flow forecast for your company at a certain date
- Preparation of cash-flow statement for a certain period retrospectively, or the modelling of the discounted cash-flows
- Modelling of preliminary financial statements at a certain date in future

PAYROLL ACCOUNTING AND OTHER SERVICES

- Comprehensive payroll accounting in compliance with Czech standards and regulations
- Calculation of payroll taxes and levies
- Preparation and filing of reports and statements with the appropriate authorities
- Sending of approved reports for financial accounting and controlling needs
- Representing your company in audits and inspections by relevant authorities

- Calculation and check of travel expenses (in cooperation with our financial accountant)
- Sending pay slips (preferably in the electronic format)
- Preparation of annual pay statements for employees
- Preparation of personal income returns (in cooperation with our tax advisors)
- Cooperation in drafting employment documents and guidelines (in cooperation with our lawyers who specialize in employment law)
- Cooperation in the area of occupational health and safety (with our external expert)
- Support in drawing aid under the Antivirus schemes

Contact



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As attorneys, tax advisers, auditors, accountants and management and IT consultants, we are present with 107 own offices in 50 countries. Worldwide, our clients trust our 5,260 colleagues. In the Czech Republic, we have been offering our services since 1991.

Today, we provide our legal, tax, audit, business process outsourcing and management & business consulting services through more than 320 professionals operating in our offices in Prague and Brno.

Rödl & Partner holds the prestigious title of the Czech Law Firm of the Year in the field of tax law in years 2012 to 2021.

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